

Summer School at the University of Chichester

The summer school is run by the South East U3A Forum for all members.

Please read these notes BEFORE completing a separate Booking Form for each person.

CHOICE OF COURSES - Please indicate which course will be your 1st choice, with a 2nd or 3rd choice if you are prepared to join them. If your 1st choice is full, when your application is received you will be assigned to your 2nd or 3rd choice. All applications are processed in order of receipt. There is no opportunity to mix courses. Some courses may have to be cancelled if there are insufficient numbers, or a Tutor is not available on the day, we will then offer you a place on another course. School starts on Monday from 3pm and closes after lunch on Thursday.

CHOICE OF ACCOMMODATION - All accommodation is in SINGLE standard or en-suite rooms in blocks a few minutes level walk to the self service restaurant and teaching block. Buildings may be up to 3 storeys, **SOME** with lifts, there is a kitchen with tea and coffee making facilities on each floor. Towels and linen are provided and there are hairdryers and hangers available from Reception. Standard rooms have a washbasin and rooms are in groups of 6 sharing a bathroom, shower and toilet facilities, but they do not have lifts and are NOT recommended for members with significant disabilities.

COST OF ACCOMMODATION with all meals and refreshments

EN SUITE Accommodation	£ 325	STANDARD Accommodation	£ 295
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COST OF NON RESIDENTIAL COURSE with lunch and refreshments

Course WITH evening meal	£ 200	Course with NO evening meal	£ 150
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PAYMENT DETAILS

A deposit of £50 is required to confirm your place at the Summer School.

Instructions for making a bank transfer are on the Booking Form

Alternatively send a cheque made payable to "South East U3A Forum"

In both cases send your completed Booking Form to –

Jill Collins (SS), 12 Brookway, Burgess Hill, West Sussex RH15 0LL

email: jillcollins436@gmail.com

Confirmation will be sent by email – **if you do not have email** please send a SAE.

PLEASE note that the balance must be paid by 24th April 2020. Information about the campus, your course, and a parking permit will be sent out during May.

There may be additional fees for some courses, details of which are included in the course details. Deposits cannot be refunded after this date, and refund for cancellations will be at the discretion of the South East U3A Forum. You may like to consider taking out holiday insurance. Gratuities for the staff and a welcome reception on the first evening are included.

Theatre Visit We will try to book seats for a performance at one of the Chichester theatres, details will be available in February when you will be given the programme and cost, **Please indicate on the booking form if you would be interested.**

PRE and POST Summer School accommodation is available and can be booked directly with the Conference Co-ordinator at the University of Chichester, College Lane, PO19 6PE 01243 816070. Sorry, we can't help.

**SOUTH EAST U3A FORUM SUMMER SCHOOL at the UNIVERSITY of CHICHESTER
BOOKING FORM for Monday 15th June – Thursday 19th June 2020**

First Name (to be on your badge)			Surname			Name of U3A		
Address						Post Code		
Email Address:				Phone No:			Mobile No:	
CHOICE OF COURSE (Please give at least 1 alternative)								
1st			2nd			3 rd		
CHOICE OF ACCOMMODATION REQUIRED WITH FULL BOARD (PLEASE TICK)								
EN SUITE ACCOMMODATION <input type="checkbox"/>				STANDARD ACCOMMODATION <input type="checkbox"/>				
NON RESIDENTIAL REQUIRED (please tick)								
COURSE WITH EVENING MEAL <input type="checkbox"/>				COURSE WITH NO EVENING MEAL <input type="checkbox"/>				
PAYMENT DETAILS								
<p>I have made a bank transfer of £50 to Sort Code 20-12-80 Account No: 80070076 to book my place at Summer School, using my SURNAME as a reference . <input type="checkbox"/></p> <p>OR / I enclose a cheque deposit of £50. <input type="checkbox"/></p> <p>Confirmation of booking will be emailed/sent on receipt of application. PLEASE note the final payment is due by 24/4/2020 and NO REMINDER will be sent.</p>								
DO YOU HAVE ANY SPECIAL REQUIREMENTS to make your stay more comfortable? (Please tick if appropriate)								
Disabled Room (Limited no:) <input type="checkbox"/>			Ground Floor Room <input type="checkbox"/>		Hearing Needs in Accommodation <input type="checkbox"/>			
Special Diet					Hearing Needs in Teaching Block <input type="checkbox"/>			
It is important that Students can look after themselves, when collecting meals etc OR have arranged help from a friend. Sorry – we cannot provide Carers.				Name and Address / phone number of Next of Kin or Friend – (in case of Emergency)				
If you wish to have a room near a friend, we will try to accommodate this, but cannot guarantee it. Please cross reference both names on each Application form.								
My Friend's Name is					Name of your Friend's U3A			
Personal information will be retained safely in line with the SE U3A Forum, GDPR guidelines If you do not wish to appear in any photos, please indicate here <input type="checkbox"/>								
Signature			Date		Interested in a Theatre Visit ? <input type="checkbox"/>			